

GENERAL SUPPLY CONDITIONS
WEIGHING TEST IN ACCORDANCE WITH PARAGRAPH 8.5 CEI EN 50215
(November 13th, 2014)

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1. Scope

These General Supply Conditions apply to the provision of the “Weighing Test for Rolling Stock in accordance with paragraph 8.5 of CEI EN 50215 standard” service to the Customer (or Applicant) and cover all of the activities needed to set up a smooth process to meet the requests and requirements of both relevant Parties.

The applicant for the Testing service is herewith explicitly notified that, in order to carry out the activities as per the Proposal, an appropriate communication channel shall be established with the personnel in charge of the Laboratories Division (D_LAB) of Italcertifer and, by means of this interface, a process of support, documentation and information exchange for the above-mentioned activities shall be set up.

2. UNDERTAKING OF ITALCERTIFER S.P.A. – LABORATORIES DIVISION

2.1 Personnel

For the activities quoted, Italcertifer ensures the availability of appropriately qualified and trained personnel to conduct testing as per the proposal. In order to support its own resources, Italcertifer may use third-party personnel, appropriately qualified and supervised.

In principle, resources of the Testing Team (hereafter 'TT) include:

- a testing manager (TM);
- a testing team leader (TTL);
- up to three specialized operators selected from Italcertifer qualified personnel

The TM's name will also be informally notified to the Customer at start of work. The Customer has one business week to communicate any reservations he might have. Silence implies acceptance of the TM.

2.2 Impartiality and Independence

Italcertifer S.p.A.'s Testing Division personnel are contractually bound to act fairly and impartially to avoid any conflict of interest with the Customer, in order to provide the market with a fair and unbiased testing service through the national inspection bodies¹ supervising the conformity of the testing processes that are to receive accreditation.

2.3 Documentation Management

Italcertifer always sets up and keep up-to-date for each activity a file identified with the Work Order number. This file is set up to:

- properly collect and store all the Applicant's assessment documentation (design, technical and/or test documents) as exchanged/produced while carrying out the required activities;
- properly store all documentation produced by the laboratory while performing the required testing.

Unless stricter legal or contractual obligations are in place, minimum storage time is as indicated in the following table:

¹ Ministry of Transport (MIT), Italian Agency for Rail Safety (ANSF) and ACCREDIA



Document Type	Minimum Storage Time
Test Reports	Unlimited
Laboratory's notebooks or worksheets	48 months
Internal calibration reports	Last two reports - 48 months
External calibration reports	Last two reports - 48 months
Certificates of reference materials	Last two reports - 48 months
Agreements related to lab activities	Validity period plus 12 months after expiration
Environmental recordings, when required by testing method	48 months
Non-Conformity Reports	48 months
Records for validation of methods and software developed internally in the laboratory	At least till the new validation

Italcertifer is also committed to keeping the Customer's documents strictly confidential and will immediately notify the Customer in case of accidental damage or loss.

2.4 Privacy and Confidentiality

Italcertifer shall handle all sensitive information, obtained while carrying out the testing activities confidentially, and shall make it available only upon request from the controlling Bodies and Authorities (Ministry of Transport, ANSF, Accredia) and to judicial authorities.

When signing the employment contract, the personnel of Italcertifer S.p.A. undertake to maintain the confidentiality of all information received in any form, while performing their duties.

Personnel carrying out activities as per the proposal/agreement shall not disclose any event, news or fact that they might happen to learn, and shall not comment on any matter not related to their specific duties.

It is therefore assumed:

- that information can be gathered during tests, audits and briefings even without prior written consent of the Customer (or Manufacturers of the products under testing);
- that consent is given to reproduce for Italcertifer's records all documents, drawings, plans, data, etc. provided (both in electronic format and hardcopy) that might be considered necessary for the services to be provided.

Lastly, Italcertifer undertakes:

- not to disseminate, publish (or have a third party publish) workletters, technical specifications, regulations, type drawings, schemes, profiles or floorplans belonging to the Customer without prior written consent.
- not to disclose, in any form whatsoever, (either to the Customer's personnel not included in the authorized contact list or to outside entities) the results of the activities carried out (Reports, Technical Notes, etc.) without receiving prior express consent from the Customer's authorized personnel.



The obligations described in this paragraph also apply to any third-party personnel engaged by Italcertifer to carry out the services provided for by this proposal/agreement.

2.5 Sample to be test-weighed

2.5.1 Sampling

As to this specific test, “Weighing Test for Rolling Stock in accordance with paragraph 8.5 of CEI EN 50215 standard”, Italcertifer defers sampling to the Customer.

The customer is also responsible for the condition in which the sample reaches the Rolling Stock laboratory, and therefore in which it is then tested. This condition must reflect the load requirements provided for by the reference standard and must be made known to Italcertifer (in particular to the TM) via e-mail.

Italcertifer reiterates that the test and the Report that follows only refer to the samples tested in the conditions declared by the Customer.

2.5.2 Storage time of the sample under test

For this specific test, “Weighing Test for Rolling Stock in accordance with paragraph 8.5 of CEI EN 50215 standard”, there is no minimum storage time defined for the sample after the test.

The timetable and the way the vehicle under test will be picked up are arranged by TM, who will organize logistics with the Customer/Applicant representative.

2.6 Limitation of Liability

Italcertifer shall not be held liable for damages to persons or goods arising out of the provision of its services exceeding a total of €10,000,000.00 (ten million).

Similarly, the above-mentioned limitation of liability is also applicable to Italcertifer’s personnel, agents, subcontractors and managerial staff. Any damage claim shall be presented within the time limit as per the Civil Code.

2.7 Mandatory insurance coverage

Italcertifer S.p.A. shall provide mandatory insurance to its personnel which, according to this agreement, will be called to attend the working sites.

3 APPLICANT’S OBLIGATIONS

3.1 Personnel

The Customer undertakes to identify and select appropriately qualified personnel² to interface with the TM appointed by the Laboratories Division of Italcertifer S.p.A., in order to develop and implement the services provided for by this Proposal/Agreement.

Should the Customer’s staff, or other non-Italcertifer personnel, attend the test, the TM is required to host these guests in the “CUSTOMERS AREA”, where the occupants should stay till the test has been completed.

² The phrase “*Appropriately qualified personnel*” refers to corporate qualified personnel empowered with decision-making autonomy to satisfy all management requirements for the activities covered by this proposal/agreement with Italcertifer S.p.A.



3.2 Documentation

The Applicant shall deliver the documentation required to perform testing according to decisions and methods formally shared and mutually accepted (via e-mail or other means) by its contact staff and Italcertifer's TM.

Specifically, the Applicant shall render the TM a formal declaration about the load conditions of the sample and pledge to guarantee that the condition of the sample sent to the ITALCERTIFER Laboratory to be test-weighed match the condition indicated in the reference standard.

Italcertifer shall be released from any responsibility in case the sample provided is not in the conditions as declared by the Customer.

The documentation shall also:

- be delivered as scheduled;
- be presented in due time to allow its evaluation, according to the work order schedule;
- be delivered via electronic media (or, if not possible, in hardcopy) according to the above-mentioned preliminary agreement;
- be signed by the persons authorized to their release;
- be accompanied with an attached coded document listing all the submitted documents complete with code and revision status information;

It should then be noted that:

- the list of all documents submitted after the first submission should also indicate what documents have been edited or newly produced;
- documents not initialed by the personnel authorizing their release or still in draft form will not be accepted or examined;
- should Italcertifer specialists ask any official questions, the Applicant shall reply by providing relevant documentation duly signed and/or initialed by the personnel authorizing the release (the Applicant may informally submit answers via e-mail to expedite procedures);
- the language to be used in communications between the Applicant and Italcertifer is Italian;
- the official language to be used for the documents needed for the testing process and to be sent to the responsible authorities (MIT, ANSF, RFI, etc.) is Italian;
- in order to speed up testing, during analysis activities, submission of documentation in a language other than Italian (English or French) is also accepted; however, the documentation shall be ultimately translated into Italian in its final version.

3.3 Conditions for Access to and Presence in ITALCERTIFER Test Sites

In order to properly perform testing and ensure appropriate safety conditions, the Customer and their personnel should agree to:

- Carefully read and sign the document containing the general rules of conduct to be followed while in ITALCERTIFER facilities and test sites;
- Wear Personal Protective Equipment (PPE) as required while in the various areas of ITALCERTIFER facilities;
- Allow full access at any time to the sample in ITALCERTIFER facilities for any actions needed.
- Provide the TM with the contact list of personnel in the field during testing or related activities in ITALCERTIFER facilities.
- Remain in the "Guest Area" in the test site during testing.



3.4 Restrictions, conditions, limitations, Customer assistance

Italcertifer shall have free access to all documentation and sample(s) related to testing that may be useful to development, design, manufacture, installation, validation and entry into service of the intended system.

By signing the Agreement or other equivalent document, the Customer agrees:

- to provide relevant Italcertifer D_LAB personnel with free access to sample also with Customer's facilities and sites where products to be tested are developed, designed, and manufactured;
- to support Italcertifer to perform trials and tests;
- to promptly submit to Italcertifer the documentation required for testing according to the timeframe agreed by the Parties;

Any additional activities not included in the proposal and requested by the Customer during or after the testing activities have been completed, will be included in a new proposal and invoiced separately.

4. Access to the Customer's premises – Joint safety obligations

Italcertifer personnel shall understand and observe all safety precautions and risk information provided when visiting premises or sites and/or when carrying out tests in the field.

In general, Italcertifer personnel do not introduce specific risks, except for those related to their presence in the workplace or sites, except for those connected to the testing activities already described and dealt with in DUVRI.

The Customer shall accompany Italcertifer personnel both into premises to be visited and to test sites. Italcertifer personnel shall comply with standards of conduct and safety regulations in effect at the Customer's premises, in accordance with the occupational health and safety regulation provided for by Legislative Decree 81/08 and subsequent amendments and additions.

Italcertifer personnel shall fulfill the obligations as provided for by article 20 of the above-mentioned Decree, as well as the provisions set forth by the head of the prevention and protection service.

The obligations provided for by article no. 26 of Legislative Decree 81/08 and the availability of Personal Protective Equipment (PPE), in relation to specific risks in the host facilities, are to be fulfilled by the manager in charge of the host facility (art.2 D.L.363/98).

As per above, Italcertifer shall not be held liable for any harmful event that might affect its personnel while operating in facilities and test sites.

5. How to submit claims

If the Customer/Applicant deems necessary to submit a claim for services provided by Italcertifer or testing personnel, the claim should be formally reported in writing and sent to the TM via e-mail or other official means.

Only claims sent via official means will be taken care of and handled according to ITCF's special procedure.

6. Informations about ACCREDIA Accreditation meaning

ACCREDIA Accreditation means that Italcertifer Testing Laboratory works as an external and independent body in compliance with UNI CEI EN ISO/IEC 17025 and other Accredia standards.

For the accredited tests ACCREDIA provides to the market independent assurance that:

- Staff is technically competent;



- Instrumentations are efficient and calibrated;
- Tests are performed in adequate areas;
- Correct environmental conditions are maintained during the tests;
- If possible, measurement uncertainty is declared.

In order to maintain the Accreditation these skills are periodically checks by Accredia through random checks on accredited tests and on the Laboratory Quality management system.

As a result of this systematic control Accreditation issued by Accredia, the National Supervisory Body, is the formal recognition to the market that Italcertifier Laboratory is competent to perform specific processes, activities and tests (which are detailed in a scope of accreditation) in a reliable, credible and accurate manner, but Accredia is not responsible for the results of the individual tests.

Therefore accreditation does not reduce the responsibility of the Italcertifier Laboratory to his customer and even if it is an index of technical and managerial competence to the market, it does not represent a guarantee issued by ACCREDIA on the individual Laboratory performance.

Accreditation mark will be shown on the Test Reports only if they contain at least one accredited test and non-accredited tests will be marked with an asterisk (*) that will recall the sentence " NOT ACCREDITED TEST ".